

HEWITT TEXAS

CITY COUNCIL SPECIAL MEETING

February 21, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Vacant**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.]

PUBLIC HEARINGS AND RELATED ACTION

1. Public hearing on Storm Water Mitigation as required by the Texas Commission on Environmental Quality (TCEQ).

REGULAR AGENDA ITEMS

2. Approve minutes of the City Council Regular Meeting of February 06, 2023.
3. Briefing and discussion concerning Financial Statements ending January 31, 2023.
4. Discussion and update of the 2023 Texas Commission on Environmental Quality (TCEQ) audit.

5. Discussion and possible action on brush truck skid unit replacement and upfitting.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on February 15, 2023, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 21, 2023

AGENDA ITEM #: 1

SUBMITTED BY: Scott Coleman, General Services Director

ITEM DESCRIPTION:

Public hearing on Storm Water Mitigation as required by the Texas Commission on Environmental Quality (TCEQ).

STAFF RECOMMENDATION/ITEM SUMMARY:

The City is required by the Texas Commission on Environmental Quality (TCEQ) to hold annual public hearings regarding Storm Water Mitigation as part of our Storm Water Management Plan. The purpose of this public hearing is to give the public the opportunity to apprise the City of issues regarding drainage in natural watersheds that may not be readily known by staff. Also, it is an opportunity for the public to make us aware of additional runoff issues in our creeks and waterways.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

No action

ATTACHMENTS:

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 21, 2023

AGENDA ITEM #: 2

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the City Council Regular Meeting of February 06, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

CITY COUNCIL REGULAR MEETING

February 06, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Vacant**, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.]

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

REGULAR AGENDA ITEMS

1. PRESENTATION AND UPDATE ON THE TEXAS INTRASTATE FIRE MUTUAL AID SYSTEM (TIFMAS) PROGRAM.

Fire Chief Jonathan Christian presented an update on the seven deployments that Fire Department staff had participated in, summarized the TIFMAS cost and reimbursements, shared plans for future program participation, and possible use of remaining funds.

2. PRESENTATION OF THE HEWITT BALLISTIC SHIELD PROJECT.

Police Chief Jim Devlin reported that the Texas Office of the Governor – Criminal Justice Division awarded \$13,552.08 to Hewitt Police Department for three ballistic shields for the School Resource Officers who serve Midway Independent School District.

3. PRESENTATION OF HEWITT'S 2022 RACIAL PROFILING REPORT.

Police Chief Jim Devlin stated the 2022 Racial Profiling Report was provided in the packet for Council's review as required by the Code of Criminal Procedures and the Texas Commission on Law Enforcement. He also noted that the Department received zero racial profiling complaints for 2022.

4. APPROVE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JANUARY 23, 2023.

MOTION: Council Member Bob Potter moved approval of the minutes as presented but to allow for corrections.

SECOND: Council Member Erica Bruce

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

5. PRESENTATION OF CITY ENGINEER'S REPORT BY CITY ENGINEER MILES WHITNEY, P.E.

➤ **UPDATE ON PENDING UTILITY PROJECTS.**

➤ **UPDATE ON PENDING STREET PROJECTS.**

➤ **UPDATE ON PENDING DRAINAGE PROJECTS.**

City Engineer Miles Whitney presented a review of the list of projects.

6. DISCUSSION AND UPDATE FOR THE REPAIR/REPLACEMENT OF THE AUTOMATED METER READING SYSTEM.

Utilities Director Kevin Reinke presented the update on the repair/replacement program of the automated meter reading system for a cost of \$41,100.00.

7. DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DUKE'S ROOT CONTROL FOR CCTV OF GRAVITY SANITARY SEWER MAINS.

City Manager Bo Thomas presented.

MOTION: Council Member Johnny Stephens moved to authorize the City Manager to enter into an agreement with Duke's Root Control in an amount not to exceed \$60,000.00 to camera trouble areas identified in the initial I & I study.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

8. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2023-01 AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF WACO FOR THE EXCHANGE OF REAL PROPERTY.

City Manager Bo Thomas presented the terms of the interlocal agreement with the City of Waco, which authorized the exchange of real property to transfer the historical use pumping permit of the Webo Plant 3 well site to the City of Hewitt.

MOTION: Mayor Pro Tem Michael Bancale moved approval of **Resolution No 2023-01** authorizing the City Manager to execute the interlocal agreement with Waco immediately upon approval of the Southern Trinity Water Conservation District approval of the transfer of the pumping permit.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

9. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-02 ORDERING A JOINT GENERAL ELECTION, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELECTION SERVICES CONTRACT WITH THE MCLENNAN COUNTY ELECTIONS ADMINISTRATOR, AND ESTABLISHING EARLY VOTING AND ELECTION DAY VOTE CENTERS AND DATES/TIMES OF OPERATION.

City Manager Bo Thomas presented.

MOTION: Council Member Bob Potter moved approval of **Ordinance No 2023-02** ordering the Joint General Election to be held on May 6, 2023; authorizing the city manager to execute Election Services Contract with the Elections Administrator of McLennan County.

SECOND: Mayor Pro Tem Michael Bancale

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

10. DISCUSSION AND POSSIBLE ACTION CONCERNING RESCHEDULING THE COUNCIL MEETING OF MONDAY, FEBRUARY 20, 2023 TO TUESDAY, FEBRUARY 21, 2023.

City Manager Bo Thomas advised that the next Council meeting falls on President’s Day, an official city holiday, and he further asked Council to consider rescheduling the meeting to February 21, 2023. The Council concurred to reschedule the meeting to Tuesday, February 21, 2023.

ADJOURNMENT

MOTION: Council Member Erica Bruce moved to adjourn the Regular meeting at 7:47 PM.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 21, 2023

AGENDA ITEM #: 3

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending January 31, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending January 31, 2023 were sent electronically on February 14, 2023. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 21, 2023

AGENDA ITEM #: 4

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Discussion and update of the 2023 Texas Commission on Environmental Quality (TCEQ) audit.

STAFF RECOMMENDATION/ITEM SUMMARY:

Every three years, the City of Hewitt receives an audit from the Texas Commission on Environmental Quality. Auditors check record keeping, inspect water plants, and take a disinfection reading in the distribution system. No violations were found during their visit, only a note that we exceeded 85% of our system capacities.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

No action required

ATTACHMENTS:

Summary of Investigation Findings

Summary of Investigation Findings

Item 4.

CITY OF HEWITT
200 PATRIOT CT
HEWITT, MCLENNAN COUNTY, TX 76643

Investigation #
~~1868244~~
Investigation Date: 01/05/2023

Additional ID(s): 1550031

No Violations Associated to this Investigation

ADDITIONAL ISSUES

Description

Item #1

Additional Comments

The City of Hewitt water system's minimum required production capacity has exceeded 85% of its existing capacity [291.93(3)]. With 6,132 connections, 3,679.2 gpm is required, and 4,185 gpm is provided.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 21, 2023

AGENDA ITEM #: 5

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Discussion and possible action on brush truck skid unit replacement and upfitting.

STAFF RECOMMENDATION/ITEM SUMMARY:

Due to the lack of available parts and the age of the current Brush Truck 2's tank and pump, we are asking to replace the outdated unit with a new tank and pump skid unit that will bolt onto the current truck bed. Our brush truck has deployed to several state mutual aid events, and we have been compensated for the use of our equipment and staff. We are asking to use a portion of those funds to purchase the skid unit as well as some additional wildland firefighting equipment required for larger Texas Intrastate Fire Mutual Aid System (TIFMAS) deployments. After mounting the new skid unit, we will also need to purchase new storage and toolboxes for additional equipment storage around the skid unit as well as on the truck bed. The estimated cost of the replacement and upfitting should not exceed \$27,000, with the new skid unit at \$15,000, wildland equipment estimated at \$7,000, and the additional storage boxes and bed modifications estimated at \$5,000.

FISCAL IMPACT:

Amount Requested – \$27,000

Line Item in Budget – 10206500000 TIFMAS account

SUGGESTED MOTION:

I move approval of the use of TIFMAS funds to purchase a replacement skid unit, (pump and tank), along with additional wildland firefighting equipment and associated modifications of the truck bed for storage capacity, in an amount not to exceed \$27,000.

ATTACHMENTS:

Skid Unit Example with price breakdown

Skid Unit Quote

Equipment and storage pricing estimates

Standard 250 Gallon tank and 20 hp Motor



Estimated costs:

Skid Unit - \$15,000

Wildland Equipment - \$7,000









Storage and Equipment Boxes - \$5,000













Total replacement and Upfitting Estimate - \$27,000












Ty Parker's WILDLAND WAREHOUSE






WILDLAND GEAR • CUSTOM SKID UNITS • INITIAL ATTACK TRUCKS

February 10, 2023

	Product	Price	Quantity	Total Today
	Combi Tool SKU: 505009	\$157.99	1	\$157.99
	1 1/4 Gal. Drip Torch - Painted Red SKU: 528701	\$199.99	1	\$199.99
	Drip Torch Vehicle Mount SKU: 528703	\$69.99	1	\$69.99
	Indian Chief Backpack Bladder Pump SKU: 502402	\$228.99	1	\$228.99
	Rescue Flash Floating Mirror SKU: 190904	\$9.99	1	\$9.99
	Ultra Glo Flagging Tape (1 3/16" w x 50 yds) - Pink SKU: 595901-P	\$2.99 <u>\$2.75</u>	4	\$11.00
	Ultra Glo Flagging Tape (1 3/16" w x 50 yds) - Chartreuse SKU: 595501-C Available on backorder	\$2.99 <u>\$2.75</u>	4	\$11.00
	Kestrel 3000 Pocket Wind Meter SKU: 151401	\$189.99	1	\$189.99

	Product	Price	Quantity	Total Today
	Nitelize Belt Case For Kestrel® 4000 SKU: 151404	\$29.99	1	\$29.99
	USDA Forest Service Specification Chainsaw Chaps - 32" Length SKU: 504302-32	\$349.99	1	\$349.99
	USDA Forest Service Specification Chainsaw Chaps - 36" Length SKU: 504303-36	\$359.99	1	\$359.99
	Myti-Flo® Line Patrol Hose w/ Permatek 3/4" - 50' SKU: 626235-50GHT Available on backorder	\$57.00 \$51.00	6	\$306.00
	FIRE BOSS® 1" Forestry Hose SKU: 626210-100NP Length: 100' Thread Type: 1" NPSH Available on backorder	\$170.00 \$158.00	3	\$474.00
	3/4" Brass GHT Long Barrel Nozzle SKU: 604205	\$19.99	2	\$39.98
	Twin Tip Forestry Nozzle - 1" NPSH SKU: 607809	\$379.99	2	\$759.98
	Mop-Up Wand 2pc SKU: 606226-1	\$114.99	1	\$114.99
	1-1/2" NH Utility Nozzle - Black Knight SKU: 606717-B	\$36.99	3	\$110.97
	Air Aspirating Foam Nozzle (NH or GHT) - 1-1/2" NHT-15GPM SKU: 636639	\$56.99	1	\$56.99
	Air Aspirating Foam Nozzle (NH or GHT) - 3/4" GH-8GPM SKU: 636638	\$29.99	1	\$29.99
	3/4" Wyes with Shut Offs - Brass SKU: 604202B	\$21.99	4	\$87.96

	Product	Price	Quantity	Total Today
	1" or 1 1/2" Gated Wyes SKU: 606229-NP Input: 1" Output: 1" Thread Type: NPSH	\$219.99	2	\$439.98
	JACK'S STACK - NH SKU: 686801-NH Available on backorder	\$199.99	1	\$199.99
	JACK'S STACK - NPSH SKU: 686801-NP Available on backorder	\$199.99	1	\$199.99
	Wildland Hose Clamp SKU: 607803	\$104.99	2	\$209.98
	Double Male Adapters - 1" Male NPSH X 1" Male NPSH SKU: 606816	\$31.00	2	\$62.00
	Double Male Adapters - 1-1/2" Male NH X 1-1/2" Male NH SKU: 606817	\$33.00	2	\$66.00
	Female Double Swivels - 1-1/2" Female NH To 1-1/2" Female NH SKU: 606823	\$57.00	2	\$114.00
	1" Inline T with Cap & Chain - 1" NPSH x 1" NPSH x 1" NPSH SKU: 607816-NP	\$79.99	2	\$159.98
	1 1/2" In-Line "T" w/Shutoff Valve - 1 1/2" NH x 1 1/2" NH x 1" NPSH T Valve SKU: 607819-NP	\$104.99	2	\$209.98
	1 1/2" Inline T with Cap & Chain - 1 1/2" NH x 1 1/2" NH x 1" NPSH SKU: 606225-NP	\$59.99	2	\$119.98
	1 1/2" Check and Bleeder Valves - NH SKU: 616299NH	\$123.00	1	\$123.00

	Product	Price	Quantity	Total Today
	3/4" GHT Ball Shutoff - Brass SKU: 607840B	\$12.49	5	\$62.45
	Rigid Inlet Ball Shutoff - 1" NPSH SKU: 607805	\$164.99	1	\$164.99
	Rigid Inlet Ball Shutoff - 1 1/2" NH SKU: 607842	\$169.99	1	\$169.99
	Double Ended Spanner Wrench SKU: 607826	\$19.99	4	\$79.96
	FIRE BOSS® 1-1/2" Forestry Hose SKU: 626215-100NH Length: 100' Thread Type: 1-1/2" NH	\$201.00	3	\$603.00

Subtotal \$6,585.04
Hand Tool Shipping Surcharge \$10.50
Total Today \$6,595.54

Checkout (4 items)

1 Shipping address

Jonathan
1056 RADISSON DR
HEWITT, TX 76643-3903
Add delivery instructions

Change

2 Choose special delivery options

Shipping to: Jonathan, 1056 RADISSON DR, HEWITT, TX, 76643-3903 United States
Change



Buyers Products - 1701385
Trailer Tongue Truck Box,
Diamond Tread Aluminum,
18.5 x 15x 49/37 Inches
\$1,699.66 - Quantity: 2
Sold by: Autoplicity

Choose a delivery option:

- You will be contacted to arrange the date of delivery. Package will be delivered outside your front door and the delivery team will not enter your home. [Learn more](#)
FREE Arranged Freight Delivery
The carrier will contact you by phone (+12547445648) or by email.
Change

Get text updates

You consent to receive texts from us for this delivery at +12547445648. [Change](#)

Shipping to: Jonathan, 1056 RADISSON DR, HEWITT, TX, 76643-3903 United States
Change



Dee Zee DZ67TB Black-
Tread Aluminum Topsider
Tool Box - 96"
\$1,041.68 - Quantity: 2
Sold by: Amazon.com Services
LLC

What we are doing during COVID-19. [Learn More](#)

Delivery Method

- Front Porch Details >
FREE Shipping
- FREE, Inside Entryway**
As soon as Friday, Mar 3
Scheduled delivery to the first dry area inside your residence.

Dimensions for delivery

Shipping Weight **88 lbs**

Shipping Dimensions **8.17'L x 1.75'W x 1.42'H**

Choose your preferred delivery day

March

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	1	2	3	4
5	6	7	8	9	10	11

Show more

Choose your delivery time

Choose special delivery options

Choose your special delivery options

Order Summary

Items (4):	\$5,482.68
Shipping & handling:	--
Total before tax:	--
Estimated tax to be collected*:	--
Order total:	--

How are shipping costs calculated?